



## Job Announcement

### Project Officer: Invasive Species Engagement

A post funded by National Parks and Wildlife Service

#### Background

Thanks to the generous support of National Parks and Wildlife Service of the Department of Housing, Local Government and Heritage, the National Biodiversity Data Centre is seeking to appoint a full-time Project Officer to coordinate engagement with key partners and sectors on the mitigation of the threat posed by invasive alien species. A key component of the role will be direct engagement with partners to coordinate action and reporting of actions taken to assist implementation of the EU Invasive Alien Species Regulations in Ireland.

#### The post

The Invasive Species Engagement Officer will play a key role in co-ordination of national engagement and reporting to assist implementation of the *EU Invasive Alien Species Regulations*. The post will involve developing sectoral guidelines to encourage and standardise action taken to mitigate the impact of invasive alien species and coordinate reporting on actions taken using a bespoke online management system *Actions on Invasives*. This will be the format for reporting on actions taken in Ireland on invasive alien species. The role will also involve refinement and promotion of three biosecurity campaigns.

This is an exciting opportunity for a suitable candidate who:

- Can demonstrate a track record in project delivery,
- Has a track record in networking and collaborative working,
- Has knowledge of invasive species,
- Has some knowledge of invasive species biosecurity measures
- Is self-motivated, and
- Is committed to nature conservation.

The post holder will be working with the team at the National Biodiversity Data Centre, under the direction of the Invasive Species Officer, Colette O'Flynn. They will provide support to a large network of organisations and individuals from the public and private sectors.

The post holder is expected to:

- Work with partners to develop and publish evidence-based guideline documents for key sectors,
- Engage with different partner organisations to encourage them to promote evidence-based actions to assist mitigating the impact of invasive species.

- Coordinate the collection of data on actions taken within Ireland to facilitate national reporting under the EU Invasive Alien Species Regulations
- Refine and promote with key stakeholders, three invasive species biosecurity campaigns
- Run different promotional campaigns and other initiatives to increase awareness of the threat posed by invasive species.
- Promote reporting and monitoring of invasive alien species.

### **Duration**

The appointment is initially to end of December 2022. It is expected that this would be extended, subject to satisfactory progress and availability of funding.

### **Location**

This is a full-time post based in the National Biodiversity Data Centre, Waterford. While Covid-19 restrictions apply, the successful candidate will be largely working remotely.

### **Travel**

The post will involve travel across Ireland.

### **Salary**

The salary is €36,000 (gross) per annum.

### **Minimum requirements**

- ✓ MSc or equivalent experience in a relevant field
- ✓ Full clean driving licence
- ✓ Excellent interpersonal and oral communication skills
- ✓ Proven track record in written communication (reports, articles, web, social media)
- ✓ Track record in project delivery
- ✓ In depth knowledge of an aspect of Ireland's biodiversity

### **Desirable requirements**

- ✓ Experience in building partnerships
- ✓ Track record in outreach and engagement activities
- ✓ Knowledge and experience of invasive species

## To apply

To apply, please complete the application form and send together with a one-page Curriculum Vitae to the National Biodiversity Data Centre at [admin@biodiversityireland.ie](mailto:admin@biodiversityireland.ie). Please mark your applications: Project Officer (*Invasive Species*). The closing date for applications is 17:00hr Sunday 11<sup>th</sup> July 2021. To enable the successful candidate to be ready to take up the position at the beginning of September, there is a short turn around with the assessments and interviews. Consequently it is anticipated that shortlisted candidates will be invited for a remote interview on the 20<sup>th</sup> or 21<sup>st</sup> July 2021.

## Further information

If you have questions about the position please contact:

Colette O'Flynn  
Invasive Species Officer  
National Biodiversity Data Centre  
[coflynn@biodiversityireland.ie](mailto:coflynn@biodiversityireland.ie)

Financial support for the Invasive Species Engagement Officer post is kindly provided by National Parks and Wildlife Service of the Department of Housing, Local Government and Heritage.



**An Roinn Tithíochta,  
Rialtais Áitiúil agus Oidhreachta**  
Department of Housing,  
Local Government and Heritage

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## **APPLICATION FORM: Invasive Species Engagement Officer**

Complete this form and email it to [admin@biodiversityireland.ie](mailto:admin@biodiversityireland.ie) along with a one-page CV. Please mark your applications: Project Officer (*Invasive Species*).

The closing date for applications is 17:00hr Sunday 11th July 2021.

1. Please provide evidence of your track record in oral communication (200 words)
2. Please provide evidence of your track record in written communication (200 words)
3. Please outline relevant projects that you have managed successfully (300 words)
4. Please outline what appeals to you about the post and how you can contribute to the work programme on Invasive Species (300 words)
5. Please outline your interest in invasive species and whether you participate in any related initiatives (200 words)
6. Please summarise any other skills that would make you particularly suited to the post (200 words)